

***Action Initiative Worksheet***

ACTION TEAM (for example: Diaspora, Aquaculture, etc.): \_\_\_\_\_

**1. What needs to Change by when?**

**2. What steps can be taken to create this change? (Brainstorm of Ideas)**

*Key next steps and dates*

Task	What	Who	By When
1			
2			
3			
4			
5			

**Resources Needed:** *(human, financial, administrative)?*

**Who commits to work on this Initiative?**

**Leaders:** *Who will be in charge of coordinating action?*

**Title or Name of the Initiative:**

*Action Initiative Worksheet*

ACTION TEAM: \_\_\_\_\_

*Summary Report to Group*

**Title of the Initiative:**

**Summary Description of Initiative** (What will Change by when)

**Leadership Team**  
**1. Who has committed to coordinate the initiative?**

Name	Organization	Tel.	email

**2. Who has committed to work on this initiative?**

Name	Organization	Tel.	email

**REQUESTS:**  
**In order to implement, is there a specific request you would make of the Summit (eg. resources, decisions, participation) ?**